

## PRIVATE SERVICE CHARGES (From January 2025)

Type of letter/form/record	Cost	Who normally pays
<b>Computerised records</b>		
Copies of computerised records only	No Charge	n/a
View computerised records	No Charge	n/a
View computerised records where the record has been added to within the last 40 days.	No Charge	n/a
Manual records or a combination of manual & computerised records	No Charge	n/a
Vaccination certificate	No Charge	n/a
<b>Certificate, Letters and Forms</b>		
Freedom from infection certificate 15-30 Minutes	£15	Patient
Fitness to exercise / travel letter 15-30 Minutes	£20	Patient
Holiday cancellation simple certificate One Page Form – 15-30 Minutes	£25	Patient / Insurance company
Holiday cancellation insurance claim form	£50	Patient / Insurance company
Health certificate /Fitness to attend school / university/ college / teacher & nurse training	£20	Patient / college / employer
Claim form (e.g. BUPA, Westfield) 15-30 Minutes	£20	Patient
Passport form	Not offered by the Partnership	n/a
School fees insurance claim form	£20	Patient
To Whom It May Concern Letter	£15	Patient
Proof of Life Requests	£20 per Signature (up to 2 Signatures per Appointment)	Patient Face to Face Appointment Required
<b>Solicitors</b>		
Completion of Lasting Power of Attorney (LPA) or Court of Protection Form (COP3) including Visit if needed	£150	Patient/Solicitor
Capacity Assessment with Examination	£150	Patient/Solicitor
<b>Driving</b>		
Car Accident Fee	£21.30	Patient
Multiple Sheet Form and Full medical & report (HGV, PSV, PCV, LGV)	£140	Patient or employer
Single Sheet Form	£40	
Local Authority PCV / LGV report	£90	Local Authority
Report (no examination) 30 minutes	£55	Patient
Report to DVLA (with examination)	To be determined by DVLA	DVLA Will only pay on receipt of Report

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Report to DVLA (no examination)	To be determined by DVLA	DVLA Will only pay on receipt of Report
Taxi driver / elderly driver certificates single sheet	£30	Patient
Taxi driver / elderly driver certificates multiple sheets	£70	Patient
Driving licence photograph	Not offered by the Partnership	Patient
DVLA – seat belt exemption with medical	£50	Patient
Driving licence VOC certificate DVLA	£12.50	Patient
Driving Licence Series II pro-forma DVLA	£40	Patient
<b>Employment</b>		
Full medical with report	£140	Patient / employer Local Authority / NHS / Police
Report without examination (30 minutes)	£109	Patient / employer Local Authority / NHS / Police
Report on a pro-forma (20 minutes)	£78	Patient / employer
Extract from records (no examination or opinion) (20 minutes)	£55	Patient / employer Local Authority / NHS / Police
Private Med 3 certificate (if employer /patient insists on certificate in first 7 days of illness) - 15-30 minutes	£20	Patient or Employer
Childminder OFSTED health declaration form	£87.50	Patient
<b>Attendance Allowance/ Disability Living Allowance/ adopting/fostering medical</b>		
GP factual report	£33.50	Patient
Form DS1500	£17	Patient
Adoption Medical Forms - Form AH	£76.30	Patient/Agency
Adoption Medical Update/Review - Form AH2	£24.36	Patient/Agency
<b>Personal</b>		
Firearms Report	£75	Patient to pay <b>before</b> certificate is sent
DNA test and Private GP Appt	£63	Patient
Private prescription	£10	Patient
Private appointments	£25	Patient
CICA pro-forma (Criminal Injuries Compensation Authority)	£39	Patient
<b>Insurance Company Reports</b>		
Examination & Report: Sickness insurance	£164	Patient / Insurance company

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Accident insurance	£164	
Life Assurance proposal	£164	
Report without examination: Sickness insurance Accident insurance Life Assurance proposal	£104 £104 £104	Patient / Insurance company
Extract from records / supplementary report: Sickness insurance Accident insurance Life Assurance proposal	£50 - £50 £50	Patient / Insurance company
Short certificate (for sickness or accident insurance)	£15	Patient / Insurance company
<b>Safeguarding</b>		
<b>Report Production</b>		
Child Protection Reports/fees for examination and report by own General Practitioner	£27.79	ICB
<b>Attendance at Case Conference</b>		
By Own GP up to 1 hour (Short Session)	£52.45	ICB
By Own GP over 1 hour (full session)	£81.42	ICB
<b>Attendance at Court</b>		
By Own GP up to 1 hour (short session)	£52.45	ICB
By Own GP over 1 hour (full session)	£81.42	ICB
By Consultant or Medical Practitioner as witness in known case up to 1 hour (short session)	£52.45	ICB
By Consultant or Medical Practitioner as witness in known case over 1 hour (full session)	£127.68	ICB

**Notes:**

Payment should be made by the responsible party/patient prior to receiving the chargeable service.

Patients/organisations should be charged consistently and appropriately according to the schedule /guidelines above.

**Payment can be made by: -**

- Cash (correct monies only)
- Cheque (made payable to any GP Partner)
- Via bacs to Lloyds Bank, sort code 30-96-18; Account number 63609660; Account name Avenue House & Hasland Partnership. Please ask payee to quote initial and surname as reference on the bacs payment so the surgery can identify and link the payment.